

SIA “Duntes 21A” PRIVACY POLICY

1. GENERAL PROVISIONS

SIA “Duntes 21A”, registration number: 50203038471 (hereinafter referred to as **TERRA DUNTE**), is a company engaged in real estate development and sales.

As part of its business activities, the company identifies clients’ needs, offers suitable real estate solutions, and organises and concludes real estate transactions.

In the course of its activities, TERRA DUNTE collects and processes personal data of natural persons.

Personal data processing is carried out in accordance with Regulation (EU) 2016/679 of the European Parliament and of the Council (**GDPR**) and the applicable laws and regulations of the Republic of Latvia.

Contact details of the Data Controller: Straumes iela 4, Tukums, Tukuma nov., LV-3104, Latvia, info@mjl.lv.

The purpose of this Privacy Policy is to provide transparent information about the principles of personal data processing within the company.

2. PURPOSES OF PERSONAL DATA PROCESSING

TERRA DUNTE primarily obtains personal data directly from the client or the client’s authorised representative.

Personal data is processed for the following purposes:

- maintaining records of prospective clients and offering real estate properties;
- initiating transactions (for example, preparing a reservation agreement);
- preparing and concluding real estate purchase agreements;
- ensuring the transfer of ownership rights and preparation of payment documentation;
- accounting and fulfilment of financial obligations;
- communicating with clients during the transaction process;
- fulfilling warranty obligations and handling after-sales matters;
- marketing activities (with the client’s consent).

3. LEGAL BASIS FOR PERSONAL DATA PROCESSING

TERRA DUNTE processes personal data on the basis of:

- the data subject's consent;
- the conclusion and performance of a contract;
- compliance with obligations imposed by applicable laws and regulations;
- the company's legitimate interests, such as business development and risk management.

4. WITHDRAWAL OF CONSENT

Where personal data processing is based on consent, the client has the right to withdraw such consent at any time.

If a client has expressed an interest in real estate offers, TERRA DUNTE may process the following data:

- first name and surname;
- telephone number;
- email address.

This data is used until consent is withdrawn, but no longer than 24 months from the date of the last communication, provided that no transaction has been initiated.

The client may unsubscribe from receiving offers by sending an email to info@mjl.lv with the following indication:

“UNSUBSCRIBE FROM RECEIVING NEWS”

Withdrawal of consent does not affect the lawfulness of personal data processing carried out prior to the withdrawal of consent.

5. PERSONAL DATA RETENTION PERIOD

TERRA DUNTE retains personal data in accordance with the defined purposes of personal data processing and the applicable legal basis for processing, for as long as at least one of the following criteria applies:

- TERRA DUNTE has a legal obligation to retain the relevant personal data;
- TERRA DUNTE needs to pursue its legitimate interests;
- TERRA DUNTE needs to fulfil its contractual obligations;
- the data subject's consent to the relevant processing of personal data remains valid.

6. RECIPIENTS OF PERSONAL DATA

To the extent necessary to achieve the purposes set out in this Privacy Policy, clients' personal data may be accessed by:

- TERRA DUNTE employees;
- data processors and outsourced service providers;
- real estate property managers;
- cooperation partners and subcontractors;
- credit institutions and financial service providers;
- real estate appraisers.

In cases provided for by applicable laws and regulations, TERRA DUNTE is entitled to disclose personal data to competent authorities and institutions, including sworn notaries, Land Register authorities, tax authorities, and other public authorities.

TERRA DUNTE may use outsourced service providers to ensure more efficient performance of its functions.

Personal data is not transferred to third countries, except where such transfer is carried out in accordance with the requirements set out in the GDPR.

7. RIGHTS OF THE DATA SUBJECT

The data subject has the right to:

- request information about the personal data held by TERRA DUNTE;
- request the rectification or erasure of personal data;
- request restriction of personal data processing;
- object to the processing of personal data;
- request data portability;
- withdraw previously given consent.

To exercise their rights, the data subject may submit:

- a written and signed application addressed to TERRA DUNTE and sent to its registered office; or
- an application signed with a secure electronic signature and sent to the following email address: info@mjl.lv.

If the data subject believes that their rights regarding the protection of personal data have been violated, they have the right to lodge a complaint with the Data State Inspectorate of the Republic of Latvia.

8. CHANGES TO THE PRIVACY POLICY

This Privacy Policy enters into force upon its publication.

TERRA DUNTE reserves the right to amend this Privacy Policy at any time by publishing an updated version on its website.